

**Title I
Targeted Assistance
Comprehensive Needs
Assessment**

**Elgin Public Schools
P.O. Box 369
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Elgin, OK 73538**

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2021 - 2022

2021 - 2022 Title I Planning Team

Sandy DeFilippo	Federal Programs Director
Todd Osborn	Principal
Carrie Pipkin	Counselor
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Liz Lasley	Counselor
Melissa Hays	Title I Director
Sheila Jones	Title I Teacher
Audra Greene	Title I Teacher
Diane Ryswyk	Title I Teacher/Classroom Teacher
Wendy Smith	Parent/Community Member

Introduction

Elgin Public Schools is located in southwestern Oklahoma in Comanche County. Elgin Public Schools was established in 1902. The population of Elgin in the 2010 census was 3,359. The 2020 census population was 4,675 which shows an increase of 1,316 residents. Elgin Public Schools is a pre-kindergarten through twelfth grade school located on one campus in the town of Elgin. This school district operates on a five day school week.

The student enrollment for 2019 - 20 was 2,941. The race population is as follows for the 2019-20 school year: 14% Native American, <2% Asian, < 1% Other, 7% African American, 13% Hispanic, 63% White. The student enrollment for 2020 - 21 was 2,381. The race population is as follows for the 2020 - 21 school year: 18% Native American, < 4% Asian, 2% Other, African American 10%, Hispanic 17%, White 87%.

Elgin Schools employs 140 certified teachers and 51 paraprofessionals for the school year 2020-21. Thirty six percent of the student population was eligible for free and reduced lunch in 2019-20. For 2020 - 21, Elgin Schools employs 191 certified teachers and 44 paraprofessionals. Twenty eight percent of the student population was eligible for free and reduced lunch for the 2020 - 21 school year. High school students in the Elgin Public School district may attend vocational/technical courses at Great Plains Technology Center in Lawton, Oklahoma. They also may enroll in Distance Learning classes through Western Oklahoma State College in Altus, OK, and concurrent college courses at Cameron University in Lawton.

Elgin Public Schools is a Title I targeted assistance school. Title I is a federally funded program whose purpose is to ensure that all students have a fair, equal, and significant opportunity to obtain a high quality education. Title I allows students who are experiencing academic difficulties to receive extra help during the school day. Our school honors our obligation to the use of federal funds to supplement, not supplant.

MISSION STATEMENT

To educate all students to be productive citizens of the future through a commitment to quality and high educational standards. It is the policy of the Elgin Public Schools to provide equal opportunities without regard to race, color, national origin, sex, age, disability or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid and employment. Inquiries concerning application of this policy may be referred to Nate Meraz, district superintendent.

Building a Foundation of Excellence

Elgin Public Schools has long been associated with excellence. The students in our classrooms today are tomorrow's citizens, workers, innovators, and leaders, and they will work and live in a global, technological society. Our goal is to prepare our students for the future while providing a safe learning environment in which our students can succeed.

To prepare its students in 21st-century skills, Elgin Public Schools has increased academic rigor for all students. As a result, Elgin Schools is achieving what all school systems strive for -- constant progress in raising student achievement.

This foundation of excellence is built upon the quality of effort demonstrated by teachers, students, administrators, staff members, parents, volunteers, board members and supporters. Their dedication, intelligence, skill, consistency, and creativity are reflected in every rising test score and every recognition this school system receives.

PARENTAL INVOLVEMENT

At the beginning of each school year, Elgin holds an annual parent meeting to discuss and review the Title I program. Parents and faculty members are asked to give suggestions on how they feel the Title I program could be improved and better benefit all students. We feel this is important because this gives the parents an opportunity to be involved in decision making. Each year, the EPS Parental Involvement Policy is reviewed by a committee of stakeholders and changes are made when necessary. The policies are listed on the school website. Teachers regularly make use of memos, phone calls, emails, newsletters, and frequent notices are posted on the school's website. An automated phone system is also used to keep parents informed of special events. The school also added a Facebook page to further enhance the ability to communicate with the public. Listed below are other forms of communication:

Monday folders Progress reports Report cards Monthly newsletter on website Phone calls	Parent/teacher conferences Google classroom Remind App Email Text messaging
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STUDENT TRANSITIONAL PLANNING

Elgin Public Schools work to adapt to the needs of all students to make the transition from one grade level to another easier for all those involved. The following strategies are being used to prepare for this transition:

- Faculty meet regularly to compare curriculum and plan strategies to close gaps in achievement where students transition from one level to another.
- Cooperation and communication among all stakeholders is encouraged in all grade levels through the use of meaningful two-way communication between teacher and parents, the automated phone system, school's Facebook page, weekly newsletters, frequent meetings, conferences, and workshops.
- Our educational system ensures that the curriculum is aligned throughout the school district.

- Teachers collaborate to ensure that schedules, grading procedures, and expectations at each grade level contain similarities, so that students can develop a regular routine which allows the transition from one grade to the next to be comfortable and free from the unnecessary stress resulting from drastic change.
- Appropriate consistency and enforcement of rules is encouraged throughout the grades.
- Parental involvement is another strategy that is effective in eliminating the difficulties of transition. Parents are asked to attend Open House, Parent-Teacher Conferences, the Annual Title I Meeting, Parent Workshops, and are always informed of upcoming events and changes they need to be made aware of.

High School

- For upcoming high school students, a parent meeting is held in the spring semester to discuss graduation requirements, schedules, clubs, extracurricular activities.
- A Freshman Orientation Night is hosted by the Student Council and students tour the buildings.
- High school counselors assist students in pre-enrollment in their classrooms the semester before they enter high school.
- Opportunities for concurrent enrollment are presented to sophomore and juniors in an informational meeting.
- Sophomores tour the Great Plains Technology Center in Lawton, OK, and counselors from GPTC interview potential students.
- A Concurrent Enrollment Night and a Career Tech Night is hosted for students and parents.
- Information is regularly posted on Google classroom about college entrance testing and ACT prep. Courses.
- College and military representatives visit our campus to meet with students
- Students may sign up for college visits and tours.
- Elgin counselors provide access to local, state and national scholarship opportunities.
- Students and parents are encouraged to attend Financial Aid Night for seniors in preparation for post-secondary education. (FAFSA, loans, grants, scholarships, etc)

Middle School

- Step Up Day - teachers talk to students about a certain aspect of middle school.
- Each student receives an informational booklet to take home.
- Students receive an overview of daily operations of the middle school schedule.
- In early August, Student Orientation Night is hosted for students entering middle school.
- Meet and Greet Night occurs at the beginning of the school year.
- Eighth grade hosts a back to school meeting night for students and parents.
- A parent meeting is held in the spring to assist students and parents in choosing AP classes the following year.
- Counselors meet with all classes to answer questions and talk to students about the classes offered, other opportunities, etc.

Elementary

- Meet and Greet Night occurs at the beginning of the school year for students to meet new teachers and find classrooms.
- Step Up Day occurs in the spring before the next school year. Students will visit the next grade level and listen to the expectations of the teachers as well as ask questions.
- Counselors are available to offer guidance to any student. Students are notified of this procedure at the beginning of the school year.

COORDINATION AND INTEGRATION

The Elgin Public School district and its personnel have ongoing communication with local government and law enforcement agencies. Homeless, migratory, neglected, or delinquent students will be identified through collaboration with these authorities and programs. If any students are identified, our school district will prohibit them from being segregated from the mainstream school environment and allow them immediate enrollment. These students will have access to the same funded services that are available in our school.

PROFESSIONAL DEVELOPMENT

The Professional Development Committee plans professional development for teachers, principals, and paraprofessionals annually. Teachers will participate in creating professional development plans. All staff will receive ongoing professional development that is aligned with the goals developed by the needs assessment.

Annual Program Review and Plan Update

Each August, a committee made up of administrators, teachers, and parents will meet to review data and conduct surveys. The new data will be reviewed, revised and implemented into the Comprehensive Needs Assessment.

In August, the committee will review and update the Title I Targeted Assistance Plan. The plan will be kept on file and posted on the school website.

COMPREHENSIVE NEEDS ASSESSMENT DATA COLLECTION

(CNA Tool, Section II on OSDE Title I, Part A webpage)

Student Achievement Results

OSTP-English Language Arts (ELA)

Year	Below Basic %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		21%	23%	9%	17%	19%	15%	n/a
2019		20%	28%	23%	12%	23%	14%	n/a
2020		26%	25%		14%	37%		n/a

Year	Basic %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		36%	38%	44%	38%	45%	42%	n/a
2019		32%	37%	39%	48%	34%	41%	n/a
2020		39%	42%		42%	37%		n/a

Year	Proficient %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		31%	35%	31%	32%	29%	25%	n/a
2019		36%	25%	31%	29%	32%	30%	n/a
2020		29.2%	27%		36%	18%		n/a

Year	Advanced %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		11%	4%	17%	13%	7%	19%	n/a
2019		12%	10%	7%	11%	10%	16%	n/a
2020		5%	5%		8%	6%		n/a

OSTP-MATH

Year	Below Basic %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		11%	21%	17%	18%	26%	47%	n/a
2019		12%	18%	21%	15%	29%	34%	n/a
2020		19%	25%	29%	17%	40%	53%	n/a

Year	Basic %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		38%	49%	58%	44%	28%	35%	n/a
2019		40%	41%	47%	43%	25%	35%	n/a
2020		40%	45%	50%	45%	28%	31%	n/a

Year	Proficient %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		38%	25%	21%	32%	34%	9%	n/a
2019		29%	28%	25%	34%	33%	19%	n/a
2020		29%	19%	14%	25%	28%	12%	n/a

Year	Advanced %	Grade 3 %	Grade 4 %	Grade 5 %	Grade 6 %	Grade 7 %	Grade 8 %	Grade 10 %
2018		13%	4%	4%	6%	12%	10%	n/a
2019		19%	13%	6%	9%	12%	12%	n/a
2020		12%	11%	5%	12%	3%	2%	n/a

OSTP-SCIENCE

Year	Below Basic %	Grade 5 %	Grade 8 %	Grade 10 %
2018		9%	30%	n/a
2019		13%	29%	n/a
2020		16%	47%	n/a

Year	Basic %	Grade 5 %	Grade 8 %	Grade 10 %
2018		30%	24%	n/a
2019		36%	24%	n/a
2020		39%	21%	n/a

Year	Proficient %	Grade 5 %	Grade 8 %	Grade 10 %
2018		47%	36%	n/a
2019		42%	38%	n/a
2020		33%	25%	n/a

Year	Advanced %	Grade 5 %	Grade 8 %	Grade 10 %
2018		13%	10%	n/a
2019		9%	9%	n/a
2020		9%	34%	n/a

Observations/Key Findings

In ELA, third grade below basic and basic percentages showed improvement, while fourth grade showed a slight downward trend. Then in 2020, third grade below basic increased slightly while fourth grade improved. Third grade also showed gains in proficient and advanced, while fourth grade proficiency scores declined and advanced scores showed an increase. In 2020, proficiency levels increased significantly while advanced decreased. Fifth grade below basic scores showed a significant decline, while basic scores slightly declined. The proficient and advanced, by and large, remained constant. (insert) In addition, sixth grade below basic and basic both rose slightly, while the proficient and advanced scores declined. Sixth grade scores for 2020 ELA showed gains in proficiency. Seventh grade scores rose slightly in below basic while below and basic scores rose in seventh and declined in eighth grade, while both proficient and advanced scores rose from 2018 to 2019. In 2020, seventh and eighth grade scores in

below basic and basic increased while proficient and advanced scores decreased. In conclusion, when comparing both years overall, in ELA and MATH, the findings show both subjects demonstrate proficient percentages to be comparable with one another. In 2020, reading scores for proficiency decreased, as well as math scores for proficiency. In the 2020 school year, math and reading proficiency scores declined. The 2020 school year proved to be a challenging year. Our goal is to increase proficiency scores while decreasing below and basic scores.

Student Demographic Data

Demographic	2018-19	2019-20	2020-2021
Am. Indian / Alaskan Nat.	413	416	433
Asian	48	55	84
Nat. Hawaiian, Pac. Island.	26	30	48
Black / African Am.	190	210	229
Hispanic / Latino	392	378	405
White	1870	1852	2070
Children w/ Disabilities IDEA	522	519	620
English Learners			36
Immigrants			
Economically Disad.			
Homeless			10
Migrant			
All Students	2939	2941	3935

Observations/Key Findings/Trends

Elgin Public Schools is one of the more diverse districts in this area because of close proximity to the Ft. Sill Military Base in Lawton, OK. Our student population fluctuates as families move in and out of our area. In 2018-19, 555 military students attended Elgin Public Schools while 613 attended in 2019-20.

Other Data Assessments

Observations from RSA Reports (Students identified for reading difficulties)

Performance Years	Grade 3
2018-19	46
2019-20	47
2020-21	34

Formative/Summative Assessments STAR ELA (<40%)

Perf. Years	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 10
2018-19	19%	12%	15%	27%	32%	34%	n/a
2019-20	25%	17%	25%	40%	42%	46%	n/a
2020-21	23%	25%	33%	41%	45%	45%	n/a

Formative/Summative Assessments STAR Math (<40%)

Perf. Years	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 10
2018-19	26%	24%	15%	27%	32%	34%	n/a
2019-20	18%	21%	25%	40%	42%	46%	n/a
2020-21	23%	20%	33%	26%	37%	49%	n/a

Observations/Key Findings/Trends

The student population below 40% on STAR ELA and Math increases with each successive grade level.

Student Attendance

Years	Average Daily Attendance	Tardy %	Truant %
2018-19			
ES	94.7%	11%	0
MS	94.1%	25%	1.20%
HS	93.2%	38%	2.40%
2019-20			
ES	96.3%	7%	0
MS	95.1%	20%	1.40%
HS	94.9%	30%	4%
2020-21			
ES	96%	7.5%	1%
MS	95%	22%	1.17%
HS	94.4%	21.3%	2.7%

Observations/Key Findings/Trends

Average Daily Attendance shows high rates for 2018-19 and increased in 2019-20. In addition, tardies and truancies show a steady rate of low incidences. For 2020-21, this trend continues.

Chronic Absenteeism

	K-4th	K-4th	5th-8th	5th-8th	9th-12th	9th-12th
Year	Absent 5-9% Total School Days	Absent 10% or more Total School Days	Absent 5-9% Total School Days	Absent 10% or more Total School Days	Absent 5-9% Total School Days	Absent 10% or more Total School Days
2018-19	325	136	236	131	252	146
2019-20	222	56	177	77	204	90
2020-21	214	84	214	121	179	124

Observations/Key Findings/Trends

Elgin Public Schools chronic absenteeism showed a significant positive downward trend between 2018 and 2019. As to be expected in a pandemic, these numbers rose slightly for 2020-21.

Staff Attendance

Years	Average Daily Attendance	Reason for Student Absenteeism
2018-19	90%	Sick days/personal days
2019-20	90%	Sick days/personal days
2020-21	90%	Sick days/personal days

Observations/Key Findings/Trends

Average daily attendance for certified staff remained steady at 90%.

Student Discipline

Year	Grade	Incidence Reports
2018-19	K-4th	17
	5th-8th	45
	9th-12th	80
2019-20	K-4th	24
	5th-8th	42
	9th-12th	94
2020-21	K-4th	22
	5th-8th	26
	9th-12th	60

Observations/Key Findings/Trends

Incidence reports largely remain the same at each site. For 2020-21, incidence reports decreased for each site.

Graduation Rate

Years	Rate
2016	95%
2017	95%
2018	95%
2019	95%
2020	88.16%

Observations/Key Findings/Trends

Elgin Public Schools graduation rate consistently remains high at 95% for the last four consecutive years. For 2020, the graduation rate fell well below Elgin's standard.

Post Secondary Opportunity Rate

Year	Grade	Advanced Placement Enrollment	CTE Enrollment	Dual /Concurrent Enrollment
2019-20	9	0	0	0
	10	19%	0	0
	11	25%	13%	2%
	12	9%	13%	28%
2020-21	9	0	0	0
	10	5%	0	0
	11	30%	6%	19%
	12	3%	7%	47%

Observations/Key Findings/Trends

Concurrent / Dual enrollment shows 28% of seniors are pursuing post secondary education while in High School. In 2020-21, this number has increased to 47%.

Professional Development

Years	No of Classroom teachers	Curriculum	Classroom Mgmt	Motivational	Best Practices	Univ Classes	Require Training	Tech For Instruct.	Teacher Specialty
2018-19	SW*	3	1	2	7	0	9	4	3
2019-20	SW*	11	0	0	8	0	9	2	2
2020-21	SW*	3	3	2	3	0	16	3	3

*SW-Schoolwide

Observations/Key Findings/Trends

Elgin Public Schools offer a wide variety of professional development opportunities. EPS administrators and committee members collaborate to meet the needs of educators.

Counseling and Mental Health

Years	Grade	Counseling Referrals	Receiving Services
2019-20	K-4th	15	5
	5th-8th	19	3
	9th-12th	11	2
2020-21	K-4th	6	2
	5th-8th	20	12
	9th-12th	21	1

Observations/Key Findings/Trends

District findings show 45 referrals and 10 receiving services. Findings for 2020-21 show 47 referrals and 15 receiving services.

Culture and Climate

Years	Total Student Pop.	% Student Participation	Total Parent Pop.	% Parent Participation
2020-21	2941	37%	2941	6%

Observations/Key Findings/Trends

A school student survey via Google to all 2,941 students. The responses numbered 1,093 forming 37% of the student body. The results were very positive in regard to the safe school environment, physically and emotionally. Violence is overwhelmingly not a

problem. Students largely agree that teachers are to assist them in their learning process, even if they ask for help. And when students need help, they overwhelmingly believe the teacher will help them. Student responses were also very favorable when asked of family support in their education. Students generally feel valued and supported at Elgin Public Schools. A school parent survey was sent out via Google to all 2,941 students. Disappointedly, only 6% of the parent population responded. Results also show favorable results in all areas, as was recorded in student responses. Those responses showed parents feel the school environment is clean, in good condition, and safe. Teachers build strong relationships with students. Parents feel informed and the learning environment is excellent. Parents strongly agree that they are satisfied with Elgin Public Schools.

Years	Total Staff members	% of Staff Participation
2020-21	68	36%

Observations/Key Findings/Trends

A school staff survey was sent to all certified and non-certified employees via Google survey. There were 68 responses for a total of 36%. Results from the survey indicated positive results from questions pertaining to the teacher relationships with other staff and administrators. The general consensus of staff felt safe and working conditions were favorable to teach effectively in regards to the tools and the environment at their disposal. Teachers strongly agree/agree that they are supported by and valued in their profession by school administrators. In addition, teachers always show favorable responses that they have opportunities to enhance student learning in developing relationships with students and they are supported by a majority of parents.

Operations and Management

Year	Total # Students Served with Child Nutrition/Fiscal Year	Total # Students Served with Transportation/Fiscal Year	Total # School Day Closures due to Inclement Weather
2018-19	1,075	1799	3
2019-20		1803	2

2020-21	614	1732	8
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Observations/Key Findings/Trends

Free and reduced lunches have remained at 36% for the last three years. Elgin Public Schools services a large rural population and transports students in approximately 20 busses. Inclement weather days are seldom taken due to mild weather conditions.

Stakeholder Survey Data

Stakeholder survey data is included in the Culture and Climate section.